



Cooper University Health Care, located in Camden NJ, is a leading provider of comprehensive health services, medical education, and clinical research in southern New Jersey. Cooper University Hospital and our network of satellite offices provide the residents of South Jersey, Philadelphia and the entire Delaware Valley access to a wide array of services, which include prevention and wellness, primary and specialty physician services, hospital care, and ambulatory diagnostic and treatment services.

Hourly Rate:

\$17.25 an hour

Schedule:

- 40 hours a week
- Monday through Friday
8:30am to 5:00pm.

Important Dates:

* **Application Deadline:**

March 17, 2017

* **Start Date:** June 12, 2017

* **End Date:** August 4, 2017

Cooper University Health Care is an equal employment opportunity employer and does not discriminate on the basis of gender, race, age, religion, disabilities, marital status, protected Veteran status, national origin, or any other category protected by federal or state law.

Healthcare Administrative Summer Internship

Cooper University Health Care is proud to announce the fourth annual summer internship program for students interested in administrative (non-clinical) careers in healthcare.

Eligibility Requirements

- Undergraduate Students pursuing a Bachelor's Degree (must be in their Junior or Senior year) or
- Graduate Students in a major or course work related to internship.
- Minimum cumulative GPA 3.0
- New Jersey resident.

Intern Responsibilities

The intern will be responsible for successfully completing daily tasks and or project work assigned by mentor.

- Complete all assigned tasks in a timely manner
- Exhibit Cooper's Core Values.
- Convey a positive attitude and be self-motivated.
- Complete and present a brief final report on their key responsibilities and learnings during the last week of the internship.

Application Components

- Apply online via the Cooper Careers website : <http://jobs.cooperhealth.org/>
- Apply for the job titled, "College Summer Internship"
- Complete the job application and attach the following documents:
 - ⇒ A cover letter and area of interest.
 - ⇒ Resume
 - ⇒ Two letters of recommendation from Faculty or Professional references.
 - ⇒ Copy of current transcripts showing minimum cumulative GPA of 3.0.