

Documentation Tips - 2017

Medical Necessity: *No admission for Sxs...*

- (No Dx? "Place" pt. in "Observation" for work-up...)
- If a presumptive care plan → "Admit for": Presumptive, Probable, Likely, Suspected Dx;
- Avoid term "R/O"; "Possible"=Too Uncertain;
- A Diff. Dx List--- Must have ONE Probable Dx;
 - WHAT specific inpt. care does a pt. need?
 - WHY does a pt. need care In a Hospital?
 - RISKS & DANGERS, If a pt. is sent home;

Specify "Manifestations" of common Dxs

- Acute Resp Fail. d/t Pneumonia; or Sepsis d/t Cellulitis; or Acute Kidney Inj. d/t Sev. Dehydration;

The Initial Documentation of a Dx must have:

- *The Clinical Criteria -or- Your Clinical Assessment;*
- Specify ALL acute/chronic + med./surg. Dxs, If Monitored, Educated on, Assessed -or- Treated
- Avoid term "History Of" for ongoing Med. Dxs; ("H/O" is to be used for "resolved" Dxs--- ONLY...!)
- No "Active" Dxs in PMH / Put in Assessment/Plan;

ID all "POA" ("Present of Admission") Dxs

- *ID all POA injuries, disabilities, DVT/PE*
- *Skin Ulcers, Poor Glycemic Control, MRSA/C-Diff;*

ID Infection Sxs: At IV Catheter & Surg. Sites;

- Consider checking UA, if Pt has Urinary Catheter;
- (*Recent h/o Urinary Straight Caths--- UA needed?*)

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Common Never-Miss Dx's (CCs/MCCs/HCCs)

Encephalopathy ← ~~“Altered Mental Status”...~~

(Specify: “Type”, Etiology & Treatment Plan)

- Metabolic (Uremia, electrolytes, sugars, etc.) (Also: Septic – ID known/presumed infection)
- Toxic (Specify Toxin, Medicine or Chemical) (Separate from “Coma” (= Glasgow Scale), “Intoxication” and “Anoxic Brain Damage”)
- Multifactorial (List major “suspected” causes)
- Also: “Hypertensive”, “Wernicke’s” (Thiamine)
- Hepatic = “Subacute Liver Failure” +/- “Coma”

Acute Respiratory Failure (Mod.-Sev. SOB)

(No Vent Needed; Never Say, “Resp. Distress”...)

(Specify: “Hypoxic” vs. “Hypercapnic” [or BOTH])

Chronic Respiratory Failure (= Home O₂)

(No Ventilator Needed; 24/7 Home O₂ Required)

Acute Kidney Injury (AKI= Acute Renal Failure)

(No Dialysis Needed; Never Say “Insufficiency”...)

- KDIGO Criteria for AKI – 2012
 - Urine Volume <0.5 ml/kg/h (for 6+ hours); -OR-
 - Incr. in SCr by >0.3 mg/dl (w/i 48 hours); -OR
 - Incr. in SCr to >1.5 x baseline (w/i 7 days)

*** ID any ATN or Cort. Necrosis, if AKI = Severe ***

Chronic Kidney Disease (ID Stage* from GFR) *1=GFR>90,

2=60-89; 3=30-59; 4=15-30; 5=<15 (If stage 5 patient is on

Dialysis → Write “ESRD”

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“SIRS” (Systemic Inflamm. Resp. Syndrome):

Criteria = 2 of the 4 below (d/t a “SIRS condition”)

- **Temp** >38°C (100.4°F) or <36°C (96.8°F)
- **WBC** >12K or **WBC** <4K or **Bands** >10%
- **Resp. Rate** >20 or **PaCO2** <32mm
- **Heart Rate** >90

- SIRS conditions: (Systemic Inflammatory Response Syndrome. Medscape – eMedicine: 2014 Kaplan et al.)

Adrenal insufficiency

Autoimmune Dx

Acute Cirrhosis

Erythema multiforme

Hematol. Malignancy

Hemorrhagic shock

Myocardial infarction

Acute Pancreatitis

Seizures (convulsive)

Transfusion reactions

Upper GI bleeding

Cutaneous Vasculitis

Acute mesent. ischemia

Chemical aspiration

Electrical injuries

Intestinal perforation

Toxic epider. necrolysis

[D/t Infection → “Sepsis”]

“Sepsis d/t [Known or Presumed] Infection...”

- ICD-10: SIRS d/t Infect. → Must Write **“Sepsis”**
- SIRS-Sepsis + Org Dysfxn = **“Severe Sepsis”**
- SOFA-Sepsis = **“Severe Sepsis”** (for ICD-10)

Diabetes: Specify Type I, II or Rx/Medical Cause;

Skin Ulcer: Consult Wound Care to document/Rx;

Acute/Chron. Disabilities: Causes, +/- Complete; ([Fxn]?)

- *Quadri-, Para-, Hemi-, Di- Plegia / Paresis, Specify Laterality/Dominance – Default = R. Sided)*

Respond to All CDI Team Requests w/i 24hrs...!

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KEY “General Surgery” Diagnoses/Tips:

- **BMI: Specify #** (If $\geq 40 \rightarrow$ “**Morbid Obesity**”) (Increased Risk for Wound Dehiscence, etc.)
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**” & Consult Dietician to use special criteria to differentiate Mild vs. Moderate vs. Severe;
- **Wound Dehiscence:** Specify if it was POA;
- **Peritonitis:** Note--- “Rebound Tenderness” + “Rigid Abdomen” do NOT capture Severity;
- **Infections:** Specify If surgery-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +Add Site)
- **Acute Blood Loss Anemia:** Specify Cause; or Specify d/t underlying Dx, medication, or “As expected” w/ a normally bloody proced.;
- **Caution w/ the term “Post-Op” + [Dx]:** Which may trigger a “complication” code; (Explain causes of new Dx, esp. if they are an exacerbation of an underlying Acute/Chronic Dx)
- **Adhesiolysis:** Specify Site, Reason & Time;
- **Debridement:** Specify, If “**Excisional**” + Instruments used, Nature of Tissue Removed, Appearance, Wound Size, Debridement Depth...

Use Anesthesia & Medicine Consult Notes: ID all acute/chronic Med Dx in Post-Op Note; (Include All Surg & Med Dx in your DC summary)

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KEY “Trauma/Surg Spec” Diagnoses/Tips:

- **Arrests / Shock / Arrhythmias:** *Specify Type;*
- **Coma / Unconsciousness:** *Specify LOC time; Specify “Brain Compress.”, “Cerebral Edema”, and also Traumatic vs Non-Traumatic Brain Injuries, etc.*
- **Fracture:** *Type, Specific Site(s), Laterality, Displaced vs Nondispl., Closed vs Open;*
- **Acute Blood Loss Anemia:** *Specify Cause; or Specify d/t underlying Dx, medication, or “As expected” w/ a normally bloody proced.;*
- **Caution w/ the term “Post-Op” + a [Dx]:** *Which may trigger the code for a “complication”; (Explain causes of new Dx, esp. if they are an exacerbation of an underlying Acute/Chronic Dx)*
- **Peritonitis:** *Note: “Rebound Tenderness” + “Rigid Abdomen” do NOT capture Severity;*
- **Infections:** *Specify If surgery-related / POA; (Specify if “Bacterial”, “Gram Neg”; +Add Site)*
- **Debridement:** *Specify, If “Excisional” + Instruments used, Nature of Tissue Removed, Appearance, Wound Size, Debridement Depth...*
- **Also: BMI, Malnutrition, Cachexia, M-Obesity All Acute & Chronic Medical Dx, Disabilities;**

Use Anesthesia & Medicine Consult Notes: ID all acute/chronic Med Dx in first Post-Op Note; *(Include All Surg & Med Dx in your DC summary)*

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KEY “Anesthesia” Diagnoses/Tips:

- **BMI: Specify #** (If $\geq 40 \rightarrow$ “**Morbid Obesity**”) (Increased Risk for Sleep Apnea, Resp. Failure)
- **Wound Dehiscence:** Specify if it was POA;
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**”
- **Asp. Pneumonia = Inhalational Pneumonitis:** Specify Food/Vomit, Other; Anesthesia Related?
- **Infections:** Specify If surgery-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +Add Site)
- **Caution w/ the term “Post-Op” + a [Dx]:** Which may trigger a “complication” code; (Explain causes of new Dx, esp. if they are an exacerbation of an underlying Acute/Chronic Dx)
- **Elective Intubation:** (e.g. Airway Protection) \neq Resp. Failure; Use Coma or ID underlying Dx;
- **Prolonged Intubation:** For Safety/Convenience is NOT Acute Resp. Failure; Bill for Vent Mgmt.
- **Post-Proc. Acute Resp. Fail.:** (complication) (Required New or Re-Intubation or Vent >96 hrs)
- **Post-Proc. Acute Pulmonary Insufficiency:** (Pt. was managed w/o New or Re-Intubation)

ID POA “Non-Compliance” / “Control Issues” AntiCoag-Cardiac-Pulmonary-Renal-Diabetic Rx or Dialysis, PLUS any Past Anesthesia / Surgery, Vent Weaning, Blood Trans, Wound Healing issues and all potential causes for post-op complications...

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KEY “Pulmonary” Diagnoses/Tips:

- **BMI: Specify #** (If $\geq 40 \rightarrow$ “**Morbid Obesity**”) (Increased Risk for Sleep Apnea, Resp. Failure)
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**” & Consult Dietician to use special criteria to differentiate Mild vs. Moderate vs. Severe;
- **Infections:** Specify If surgery-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +Add Site)
- **Pneumonia:** Never--- CAP/HCAP, Specify: “**Bacterial**”, “**Gram-Neg.**”, “**MRSA**”, “**Viral**”, etc. [or provide Specific or Type of Microbe]
- **COPD/Asthma/Bronchitis Exacerbation:** Specify any Lower Resp Infections, ALSO;
- **Caution w/ the term “Post-Op” + a [Dx]:** Which may trigger the code for a “complication”; (Explain causes of new Dx, esp. if they are an exacerbation of an underlying Acute/Chronic Dx)
- **Elective Intubation:** (e.g. Airway Protection) \neq Resp. Failure; Use Coma or ID underlying Dx;
- **Prolonged Intubation:** For Safety/Convenience is NOT Acute Resp. Failure; Bill for Vent. Mgmt.
- **Post-Proc. Acute Resp. Fail.:** (complication) (Required New or Re-Intubation or Vent >96hrs)
- **Post-Proc. Acute Pulmonary Insufficiency:** (Pt. was managed w/o New or Re-Intubation)

Scoping: Specify Extent & All sites Treated/Biopsied;

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KEY “Gastroenterology” Diagnoses/Tips:

- **BMI:** Specify # (If $\geq 40 \rightarrow$ “**Morbid Obesity**”) (Increased Risk for Diabetic/Gall Bladder issues)
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**” & Consult Dietician to use special criteria to differentiate Mild vs. Moderate vs. Severe;
- **Acute Blood Loss Anemia:** Specify Cause; or Specify d/t underlying Dx, medication, or “As expected” w/ a normally bloody proced.;
- **Pancreatitis:** Specify Acute/Chronic + Etiol. +/- Necrosis, +/- SIRS or any Organ Dysfxn;
- **Cirrhosis:** Specify if Alcoholism +/- Ascites; Also ID Necrosis, +/- SIRS or any Organ Dysfxn;
- **Infections:** Specify If ostomy-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +Add Site)
- **Peritonitis:** Note--- “Rebound Tenderness” + “Rigid Abdomen” do NOT capture Severity;
- **Enteritis:** Specify Site + Radiation, Toxin, or Other; e.g. “**Bacterial**”, “**Viral**”, “**Parasitic**” etc.
- **GI Bleed:** Specify Acute/Chronic + Etiol./Site; Significant Loss: Acute Blood Loss Anemia d/t...
- **GI Injury:** Specify Site(s) + Cause; Include: Perforation, Gangrene, Ischemia, Infarction, etc.
- **GI Abscess:** Specify Site(s) +/- Bleeding;
- **Cysts, Obstructions, Stones, Fistulas etc.**

Scoping: Specify Extent & all sites Treated/Biopsied;

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KEY “Medicine” Diagnoses/Tips:

- **BMI:** Specify # (If $\geq 40 \rightarrow$ “**Morbid Obesity**”) (Increased Risk for Diabetic/Gall Bladder issues)
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**” & Consult Dietician to use special criteria to differentiate Mild vs. Moderate vs. Severe;
- **Acute Blood Loss Anemia:** Specify Cause; or Specify d/t an underlying Dx, medication, or “As expected” w/ a normally bloody procedure;
- **Cerebral Edema:** d/t CVA, DKA, SIADH, etc.;
- **Infections:** Specify If ostomy-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +Add Site) “**FUO**” \rightarrow “Fever presumed d/t bacter. infection”
- **Asp. Pneumonia = Inhalational Pneumonitis:** Specify Food/Vomit vs. Oils, Gasoline, etc.
- **Delirium:** ID underlying Dx (withdrawal, fever); e.g. “...Delirium d/t Dementia...” = Sundowning;
- **Dementia:** Specify if any Aggressive Behavior; ID Vasc. (Multi-infarct) vs. Non Vasc. (Alzheimer); ID if d/t Alcohol/Drug Use/Abuse +/- Dependence;
- **Alcohol/Drug Use, Abuse vs Dependence:** ID W/drawal, Delirium, Delusions, Hallucinations;
- **Anemia:** Specify Type & Suspected Cause; ID “**Aplastic Anemia**”, “**d/t Bone Marrow Fail**” and also “**Pancytopenia d/t Chemotherapy**”;
- **DVT:** Specify (Sub) Acute / Chronic (>28 days); Term “Hx Of” Means DVT/PE is fully resolved...

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KEY “ED/ICU” Diagnoses/Tips:

- **BMI:** Specify # (If $\geq 40 \rightarrow$ “**Morbid Obesity**”) (Increased Risk for Diabetic/Pulmonary issues)
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**” & Consult Dietician to use special criteria to differentiate Mild vs. Moderate vs. Severe;
- **Acidosis/Alkalosis:** Specify Resp/Met/Mixed
- **Anemia:** Specify Type & Suspected Cause; ID “**Aplastic Anemia**”, “**d/t Bone Marrow Fail**” and also “**Pancytopenia d/t Chemotherapy**”;
- **Cardiac vs Resp. Arrest:** Specify / ID Cause If both occur, can you presume the order of arrests...? e.g. “...[X] arrest due to [Y], followed by [Z] arrest...”;
- **Dialysis:** Note any Pre-Adm. Non-Compliance;
- **Infections:** Specify If ostomy-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +Add Site) “**FUO**” \rightarrow “Fever presumed d/t bacter. infection”
- **Shock:** Specify Type / ID cause; ID Vasc. Include: Post-Procedure, -Anesthesia, -Trauma, Septic, Hypovolemic, Cardiogenic, Neurogenic;
- **Shock (Anaphylactic):** ID presumed Cause;
- **Elective Intubation:** (e.g. Airway Protection) \neq Resp. Failure; Use Coma or ID underlying Dx;
- **Prolonged Intubation:** For Safety/Convenience is NOT Acute Resp. Failure; Bill for Vent Mgmt.
- **ARDS:** ID-- SIRS-Sepsis-Shock & Resp. Acidosis **CAP** \rightarrow “(Presumed/Unspec.) Bact. Pneumonia”

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KEY “Cardiology” Diagnoses/Tips:

- **Never Admit a Pt. for Chest Pain or R/O MI** *Work-up Short-Stay CP patients In Observation;*
- **Acute Coronary Syndr:** = *Unstable Angina;*
Troponins (-) ≠ Switch to GERD or Atypical CP
- **Acute MI:** *Specify N / STEMI + Vessels/Wall(s);*
“Subsequent MI” = *An MI w/i 28 days of prior MI;*
Specify MI damage: pap. muscles, septal defects;
Acute MI = Acute for 28 days; Look for CHF;
“Aborted MI”, *If an intervention prevented Injury;*
- **Arrhythmias:** *Specify Type(s), Events, Causes;*
- **A-Fib:** *Paroxysmal vs Persistent vs Permanent;*
- **Cardiac vs Resp. Arrest:** *Specify / ID Cause If both occur, can you presume the order of arrests...? e.g. “...[X] arrest due to [Y], followed by [Z] arrest...”;*
- **Cardiac Demand Ischemia:** *Specify Cause; If use term MI-Type 2, Must Specify N / STEMI;*
- **Shock:** *Specify Type; ID cause; Lactate Levels;*
Include: Post-Procedure, -Anesthesia, -Trauma, Septic, Hypovolemic, Cardiogenic, Neurogenic;
- **CHF:** *Specify Acute vs. Chronic + HF Type: Syst.=HF reduced EF / Diast.=HF Preserved EF / Combined;*
Also ID any “Acute Pulm. Edema”
- **BMI:** *Specify # (If $\geq 40 \rightarrow$ “Morbid Obesity”)*
- **Malnutrition:** *Make Clin. Dx; “Cachexia?” & Consult Dietician to use special criteria to differentiate Mild vs. Moderate vs. Severe;*

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KEY “Neurology” Diagnoses/Tips:

- **Syncope:** Consider pt. work-up in Observation; ID presumed Cause: Hypovolemia, Dysrhythmia, Carotid Sinus Hypersensitivity, Overdose, etc.
- **Epilepsy:** Specify Type: +/- Status Epilepticus, +/- intractable, Juvenile, Absence, Myoclonic, Localized vs. Generalized (idiopathic), etc.
- **Seizures:** Specify Type + Presumed Cause: esp. if d/t Brain Mets, CVA sequela, cerebritis, etc.
- **Stroke/CVA:** Specify Type + Arteries Involved; Embolic vs Infarct vs Bleeding + **Add Laterality**; Specify All Deficits: Aphasia, Dysarthria, Diplopia; Palsies, [-paresis/-plegia (Laterality / Dominance)]
- **Cerebral Edema:** d/t CVA, DKA, SIADH, etc.;
- **Coma / Unconsciousness:** Specify LOC time and use **Glasgow Scale**; Specify if in **Palliative Care**; Specify “**Brain Compress.**”, **Brain Injury TYPE**, etc.
- **Infections:** Specify If ostomy-related / POA; (Specify if “**Bacterial**”, “**Gram Neg**”; +**Add Site**)
- **Delirium:** ID underlying Dx (w/drawal, intoxic.); e.g. “**Delirium d/t Dementia**” = “**Sundowning**”;
- **Dementia:** Specify if any Aggressive Behavior; ID Vasc. (Multi-infarct) vs. Non Vasc. (Alzheimer); ID if d/t Alcohol/Drug use/abuse +/- Dependence;
- **BMI:** Specify # (If $\geq 40 \rightarrow$ “**Morbid Obesity**”)
- **Malnutrition:** Make Clin. Dx; “**Cachexia?**”
Dietician: for Mild vs. Moderate vs. Severe;